



## **GANDEL PHILANTHROPY COMMUNITY GRANT GUIDELINES & GRANT CONDITIONS DOCUMENTS**

Gandel Philanthropy provides **Community Grants** to community organisations to deliver specific projects within the Areas of Interest outlined below. Funding for these grants is limited to a **maximum of \$40,000**.

### **GUIDELINES**

#### Eligibility

Gandel Philanthropy may only give grants to eligible charitable organisations that fulfil the following requirements:

- They are charitable at law;
- They have the Deductible Gift Recipient (DGR) status - provision for gift deductibility must be under *Item 1*, or they must be specifically named as a DGR in Subdivision 30-15 of the Income Tax Assessment Act 1997;
- Endorsed as Tax Concession Charity (TCC).

Applicants must supply copies of the relevant documents with each application.

#### **What is a Community Grant?**

The Gandel Philanthropy **Community Grants** are aimed at supporting the delivery of programs that are of a smaller scale and can generally be completed within 12 months. Funding preference is to support smaller to medium-sized charitable organisations, although larger organisations can also apply. The aim is to support programs that are effective, that will deliver a clear and positive community outcome and that have the potential of providing longer-term benefits to the target audience.



Maximum grant size within the **Community Grant** category is **\$40,000** and the funding is envisaged as a one-off grant for a defined purpose. Funding can be directed towards a range of needs including, but not limited to, funding for a specific program or activity or a component of a program, purchase of equipment or refurbishment, support for a research project etc. In principle, and where applicable, preference will be to support programs that have the potential to assist the most marginalised or vulnerable groups in the community and those facing social or economic isolation.

#### Gandel Philanthropy granting philosophy

In providing grants to charitable community organisations, Gandel Philanthropy will give preference to programs and activities aligned with our granting philosophy:

- **Community need & impact:** We will seek to fund programs that *meet a genuine, identified need* and that have the potential for *significant or direct community impact and benefit, and broader implementation*;
- **Prevention:** We will aim to support programs that focus on *addressing the root causes* of social or economic inequity, not just remediation;
- **Innovation & sustainability:** We will also seek to support programs that offer *innovative and creative solutions* to issues and programs that have the potential to *be sustainable over the longer term*;
- **Effectiveness & operational strength:** We will aim to support organisations that have a *strong track record* in meeting the community's needs; that appropriately address the *accountability, monitoring and evaluation* in their programs; and that promote *diversity, inclusion and volunteerism*;
- **Linkages:** We will support and embrace organisations that work in *cooperation and partnership* within their program work and that actively *encourage collaboration* with key stakeholders in a given field.



### Application process

All potential applicants are encouraged to contact Gandel Philanthropy to discuss their project proposal before submitting an application.

Applications for **Community Grants** are accepted throughout the year and there are no specific closing dates. Gandel Philanthropy will aim to make determinations on **Community Grants** applications approximately four times a year. In some situations it may, however, take some months from the submission of an application until a decision is made. Applicant organisations should allow for this in their planning.

Gandel Philanthropy must receive the application form complete with the duly signed privacy statement and the required attachments.

All applicants will be advised on the outcome of their grant request. The decision of Gandel Philanthropy is final and no discussion in relation to the outcome will be entered into, although general feedback may be provided. Successful applicants will be advised of the timing of the receipt of their cheque and provided with the standard Grant Conditions. All grant recipients are required to adhere to Grant Conditions.

While there is a preference to support organisations delivering programs within Victoria, **Community Grants** are generally open for application by charitable organisations and for programs across Australia.

If successful in receiving a grant, please note that the Acquittal Report is required to be completed at the completion of the approved project. The relevant Acquittal Form will be provided at the time of confirming the grant.



PHILANTHROPY

### **Areas of Interest**

Through its **Community Grants**, Gandel Philanthropy aims to respond to the immediate needs in the community in a wide range of areas. Currently there are six areas of interest:

- **Arts & Culture** - (includes performing and visual arts, support for museums and galleries);
- **Education** - (includes early and adult education, specialised educational programs, leadership programs, minor research, school and university initiatives);
- **Health & Medical Research** - (includes medical equipment, minor research, promotion and prevention activities and other health programs, with specific focus on children, ageing, mental health, disability and chronic diseases);
- **Community Development** (includes support for organisational development and capacity building initiatives, with the aim of strengthening community organisations to deliver better services and programs);
- **Social Cohesion & Inclusion** - (includes initiatives that build community spirit, promote tolerance and support marginalised or vulnerable groups to remain active in their community);
- **Poverty & Disadvantage** - (includes direct support programs and welfare activities that help alleviate and address poverty and disadvantage in the community, crisis or emergency support, material aid, and small-scale research programs).

### **General exclusions**

Please note the following exclusions for **Community Grants**:

- We are unable to fund individuals;
- We will not provide retrospective funding or funding for recurrent administrative costs;
- Preference is given towards supporting Victorian organisations and programs;



- If organisations are based outside Victoria, but they have a national focus or address a broader community issue, we will consider such requests;
- We do not provide continuous funding to organisations;
- We will not grant funds for programs that duplicate existing services;
- We will not grant funds for auspiced applications;
- We will not grant funds to government bodies;
- We will not accept applications that have been previously unsuccessful;
- We will not accept submissions from organisations that have applied to Gandel Philanthropy in the last 6 months (whether successful or not), or those that have not acquitted previous project(s) funded by us;
- We will not grant funds for activities that may be deemed harmful to the community or the environment;
- We do not fund personal expenses.



## **SAMPLE - GRANT CONDITIONS**

**Gandel Philanthropic Management Ltd** ACN 097 062 167 as trustee of **Gandel Foundation** ABN 53 443 883 951 (**Grantor**) offers to make a Grant to [Organisation Name and Organisation ABN] (**Grantee**), as outlined in the Schedule and subject to the following Grant conditions:

1. The Grantee must use the whole of the Grant amount exclusively for the purposes as described in the application for the Grant and not for any other purpose.
2. The Grantee will complete the project within the specified timeframe as stated in the application. If the project funded is not completed within the specified timeframe, no part of the Grant may be paid out or otherwise used after the expiry of the original timeframe without the approval in writing by the Grantor.
3. The Grantee will promptly advise the Grantor of any material change which may affect the Grantee's ability to undertake or complete the project before the specified timeframe, and of any substantive change in the nature of the project or the expected project outcomes.
4. The Grantee will show the grant separately in its books of account and keep records adequate to enable the use of Grant funds to be checked readily, producing copies upon request within reasonable timeframe.
5. The Grantee is to provide an official receipt for grant funds within 14 days of receipt of funds.
6. The Grantee must acknowledge the assistance of the Grantor in any published or display material, or the media.
7. If the project funded extends beyond twelve months from the date the first instalment of the grant is made, the Grantee must provide interim progress and financial reports at the end of each twelve month period. Subsequent Grant payments will only be made after the satisfactory review of progress to date and after a minimum of 75% of the preceding year's Grant has been expended (where applicable).
8. The Grantee will give the Grantor an acquittal report immediately after the end date for use of the Grant and, if the project is completed after that date, within two months of completion of the project. The Report will include:
  - (a) A brief description of the project as submitted in the application



- (b) A brief description of the project at the time of the report
- (c) A brief outline of any changes, and reasons for those changes, which were made to the project as described originally
- (d) A signed and dated statement of expenditure showing:
  - The amount received
  - Details of the amounts expended on the project
  - The balance remaining (if any) at date of the report

9. The Grantor undertakes not to disclose any Personal Information (as defined in the Privacy Act 1988 (Cth)) it has obtained from the Grantee in the Grant Application or from a third party in assessing the Grant Application.

10. This clause applies if the grant is to be paid in more than one instalment and this clause has effect despite any other provision in these conditions.

- (a) The Grantor may if it so decides in its absolute discretion fully cease to pay instalments of the grant, reduce or increase the amount of any instalment and pay the grant in more or less than the number of instalments agreed and over a shorter or longer period.
- (b) In addition to its discretions under paragraph (a), the Grantor has no obligation to make or pay an instalment of the grant, unless and until the Grantor decides in its absolute discretion before paying the instalment, that:
  - the Grantee has complied, and will comply, with all these Grant Conditions;
  - the Grantee will be able to undertake, continue and complete the project as contemplated in the application or as otherwise agreed in writing by the Grantor;
  - the Grantee at the time of the proposed payment is endorsed as a deductible gift recipient and falls within Subdivision 30-15 of the Income Tax Assessment Act 1997; and
  - the Grantee at the time of the proposed payment is exempt from income tax, and is charitable at law, or, but for its connection with government, would be a charity.

11. The Grantee accepts that Gandel Philanthropy may stipulate additional specific conditions, as advised in writing in the official Grant approval letter, on any particular Grant at or before payment of the Grant and/or subsequent instalments of the Grant, and these may include setting a completion date, timing for progress reports, payment schedules and specific milestones to be achieved.



## SCHEDULE

Payment Date or Dates

***The grant will be paid in ONE payment of [amount] as enclosed with this offer\****

OR

***The grant will be paid in [number] instalments, the first instalment, and each subsequent instalment as enclosed with this offer\****

## Acceptance of Offer by Grantee

The banking of the first cheque signifies the Grantee's agreement to the above conditions.

**END**

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\* Delete if not applicable